

Editorial rules

1.

Diritto Penale e Uomo – Criminal Law and Human Condition (DPU) is an *online* journal with free access, constantly updated.

2.

The bodies of the Journal are the Editorial Board, the Scientific Committee, the Editorial Staff and the Consultants Committee. The list of members of the Committees is published on the website of the Journal, on the page “Who we are”.

3.

This Journal includes the following sections: Contributions (divided into subsections Articles, Arrows and Reflections), Interviews, Projects (divided into subsections Training, Legislation and Research), Reporting and Stories. For more information on the characteristics of each section and subsection, please refer to the “Program” page.

4.

Anyone can forward to the e-mail address redazione@dirittopenaleuomo.org their own contribution, i.e. to give information on projects, initiatives, stories and reporting of interest for the Journal. The Editorial Board, with the help of the Scientific Committee and the Consultants Committee, will evaluate whether the contribution or whether the news is suitable for publication.

5.

The material is given to the Journal free of charge and at no charge to the authors.

6.

The request for publication of the material must be accompanied by the author’s information, qualification and contact details, as well as, for contributions and stories, a declaration that the contribution or story is the exclusive work of the author(s) or, if the material has already been published elsewhere or is intended for other publication, the authorisation for dual publication or, at least, the precise indication of the other editorial location.

7.

In the event of a positive result of the preliminary assessment referred to in point 4, the publication *process* differs depending on the type of material:

7.1.

the material in the form of an article is sent for the evaluation of two Reviewers, by *blind* procedure (in which case the anonymity of the review is guaranteed), or, at the choice of the author, *open* procedure (in this case, the names of the Reviewers and their opinions will be made known to the author at the end of the review). In both cases, the Reviewers are selected according to the criteria of competence, linguistic knowledge and rotation. The Reviewers receive an evaluation form from the journal’s Editorial Staff, which they must return completed in full by the deadline indicated. In case of late or non-delivery of the evaluation form, the Editorial Board reserves the right to indicate a new Reviewer.

The Editorial Staff informs the author of the outcome of the double review and, in the case of an *open* procedure, also sends them the signed and completed evaluation forms:

- if both reviews are positive, the article is published. In addition, in the case of an *open* procedure, the evaluation sheets may be published together with the article being evaluated, at the discretion of the Editorial Board;
- if both are positive but at least one of them suggests changes, the article is published only after adaptation of the article by the author to the suggested changes and verification of the final product by the Management Committee, possibly with the assistance of the Scientific Committee and the Consultants Committee;
- if only one review is positive, the Editorial Board reserves the right to send the article to a third party reviewer;
- if both reviews are negative, the article is not published;
- in any case, the outcome of the evaluation is communicated to the Author.

7.2.

material of a different format than the article (arrows, reflections, projects, reporting and stories) will be submitted to the evaluation of a single Reviewer with possible outcomes:

- if the review is positive, the material is published;
- if the review is positive but suggests changes, the material is published only after adaptation of the material by the author to the suggested changes and verification of the final product by the Editorial Board, possibly with the help of the Scientific Committee and the Consultants Committee;
- if the review is negative, the material is not published;
- in any case, the outcome of the evaluation is communicated to the Author.

8.

The Editorial Board reserves the right to publish the material sent by authors of recognized scientific authority without first submitting it to the review procedure, providing notice at the time of publication.

9.

The evaluation sheets of the articles carried out by the Reviewers are filed by the Editorial Staff of the Journal and kept for at least three years.

10.

To publish the material, the author must send a final version prepared according to the editorial rules published on the website of the journal, accompanied by a list of five keywords and, just for articles and reflections, an *abstract* in the original language and English. Failure to comply with the drafting criteria may constitute grounds for rejection of the request for publication.

11.

The material in the form of an article, reflection, interview and story is also published in monthly pamphlets.

12.

The Journal adopts the *Code of Conduct and Best Practice Guidelines for Journal Editors* developed by the COPE (*Committee on Publication Ethics*). Whenever the author of a contribution has supported in any capacity the theses expressed in the contribution itself within a given process or otherwise on behalf of a party (current or potential) of a process, or collaborates

on a permanent basis with those who are in any of the above situations, the contribution must be accompanied by a preliminary declaration relating to the conflict of interest of the author. This declaration must clearly indicate the professional role or functions performed by the author in the process, as well as the origin of any professional assignment.

13.

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14.

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